

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



October 15, 2001

ALL COUNTY INFORMATION NOTICE NO. I-85-01

TO: ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM SPECIALISTS**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: INFORMING RECIPIENTS OF THE CalWORKs 60-MONTH TIME LIMIT

REFERENCE: ALL COUNTY LETTERS (ACL) 97-65, 98-37, 99-90, 00-48 AND 03-01;
ALL COUNTY INFORMATION NOTICE (ACIN) I-52-99

The purpose of this All County Information Notice (ACIN) is to provide counties with the CalWORKs 60-Month Time Limit informing notice (CW 2184). As provided in state regulations in Manual of Policies and Procedures (MPP) section 40-107.14, counties are required to provide an individual, in writing and orally as necessary, with a description of the 60-month time limit requirements, including exemptions from the time limit and the process by which recipients can claim the exemptions. As MPP 40-107.14 also requires, this informing notice must be provided at the time an individual applies for aid or at the time a recipient's eligibility for aid is determined and at annual redetermination.

The CW 2184, which is designed to inform recipients of the CalWORKs 60-month time limit requirements, describes the 60-month time limit requirements, including "clock stoppers" and "time extenders." The California Department of Social Services (CDSS) is mailing a copy of this informing notice to all recipients, including former recipients, in early November 2001 via a Department of Health Services mailing.

As noted in Section 40-107.14, counties are to inform recipients of the process for recipients to claim exemptions from the CalWORKs 60-month time limit. County procedures, such as each county's process for claiming time limit exemptions, must be in writing as required by state regulations in MPP section 11-501.3. This section requires that, for those areas of the CalWORKs program in which counties have discretion to adopt specific standards that affect a client's eligibility, grant amount, and welfare-to-work activities, including supportive services, policies and procedures must be in writing and be made available to the public upon request.

FORMS DESIGNATION AND MODIFICATION OF FORMS

County Welfare Departments (CWDs) are advised that the form designation for CW 2184 is "Required – No Substitutes Permitted." Forms in this category may not be modified or reconstructed.

CAMERA-READY COPIES AND TRANSLATIONS

After you receive a copy of the English form, please allow six to eight weeks for the form to be translated and mailed to your CalWORKs Forms Coordinator. Language Translation Services (LTS) will mail camera-ready copies of Spanish, Russian, and Asian (Cambodian, Chinese, and Vietnamese) translated forms as soon as they become available. You do not need to initially request forms or messages from LTS. To order additional camera-ready forms or messages in Spanish, Russian, and Asian languages fax your request to LTS at (916) 657-3429 or e-mail your request to lsu@dss.ca.gov.

For a camera-ready copy and/or additional copy of an English form please call Forms Management Unit (FMU) at (916) 657-1907 or CALNET at 437-1907. If your office has Internet access, you may obtain various forms from the CDSS web page at <http://www.dss.cahwnet.gov>. FMU is currently in the process of making forms available on the Internet. If the name, mailing address or e-mail address of your CalWORKs Forms Coordinator changes, please contact FMU by telephone at (916) 654-1282 or by e-mail to fmu@dss.ca.gov.

Your CalWORKs Forms Coordinator is to distribute translated forms and messages to each program and location. Each county shall provide bilingual/interpretive services and written translations to non-English or limited English proficient populations as required by the Dymally Alatorre Bilingual Services Act (Government Code Section 7290 et seq.) and by the state regulations in MPP Division 21, Civil Rights Nondiscrimination, Section 115.

If you have any questions regarding this notice or need additional information, please contact Charissa S. Miguelino at (916) 657-3665.

Sincerely,

***Original Document Signed By
Charr Lee Metsker on 10/15/01***

CHARR LEE METSKER, Chief
Employment and Eligibility Branch

Attachment

c: CWDA
CSAC

CalWORKs 60-Month Time Limit



CalWORKs 60-MONTH TIME LIMIT ON AID

An adult (parent, aided stepparent, and/or caretaker relative) is not eligible for cash aid under the California Work Opportunity and Responsibility to Kids (CalWORKs) Program when he/she has received cash aid for 60 months. This includes cash aid received from California or other states funded under the Federal Temporary Assistance for Needy Families (TANF) Program.

The 60-month time limit does NOT apply to:

- Children
- Medi-Cal Benefits
- Food Stamp Benefits
- Aid that was received from California or other states under the Aid to Families with Dependent Children (AFDC) Program before 1/1/98.

FACTS YOU SHOULD KNOW ABOUT THE CalWORKs 60-MONTH TIME LIMIT

Time Limit Exceptions - "Clock Stoppers"

A month on cash aid does **not** count toward the 60-month time limit when the adult:

- Has caretaking responsibilities that stop the adult from working regularly or taking part in welfare-to-work activities because he/she:
 - Provided care for an ill or incapacitated member in the home.
 - Is the nonparent caretaker relative of either a dependent child of the court or a child the county determines is at risk of placement in foster care.
- Is 60 years of age or older.
- Has medical proof of a disability that is expected to last at least 30 days.
- Is eligible for, taking part in, or exempt from Cal-Learn or another approved teen parent program. This exemption does **not** apply to any adult age 19 who is eligible to volunteer to participate (take part in) but chooses not to participate, in Cal-Learn.
- Is a victim of domestic abuse, and the county finds good cause to waive the time limit.
- Is excluded from the assistance unit for any reason other than reaching the 60-month time limit.
- Has received child support that fully reimburses a month of aid.
- Is living in Indian Country, as defined by federal law, or an Alaskan native village, in which at least 50 percent of the adults living in the Indian Country or in the village are not employed.
- Is only receiving supportive services, such as child care and case management.
- Has received no cash aid payment for the month because the grant amount is less than \$10.

For more information regarding time limits, see back page.

CalWORKs 60-Month Time Limit

Time Limit Exceptions - “Time Extenders”

When an individual has been aided as an adult for 60 months, cash aid may continue after 60 months for that adult when **all** parents, aided stepparents, and/or caretaker relatives in the home, meet one of the following exceptions:

- Caretaking responsibilities stop the adult from working regularly or taking part in welfare-to-work activities because he/she:
 - Provides care for an ill or incapacitated member in the home.
 - Is the nonparent caretaker relative of either a dependent child of the court or a child the county determines is at risk of placement in foster care.
- The county determines the adult is not able to work or to take part in welfare-to-work activities. This exemption only applies when the adult has a history of cooperating with welfare-to-work rules.
- The adult is 60 years of age or older.
- The adult is excluded from the assistance unit for any reason other than reaching the 60-month time limit.
- The adult is receiving certain types of disability benefits (State Disability Insurance, Workers Compensation Temporary Disability Insurance, In-Home Supportive Services, or State Supplementary Program benefits), and the disability significantly reduces his/her ability to work regularly or take part in welfare-to-work activities.

DIVERSION

There are special time limit rules for diversion, which some applicants choose to get instead of on-going aid. The month in which the diversion payment is paid counts as one month toward the CalWORKs 60-month time limit, unless the recipient reapplies and gets cash aid during the diversion period. In that case, the recipient may choose to have all the months in the diversion period counted toward the 60-month time limit, or to repay the diversion payment by reducing the monthly cash grant.

RULES FOR OTHER STATES

Other states have different rules for the 60-month limit. If you have received TANF aid in another state - or if you plan to move to another state - you must contact that state to find about the time limit requirements.

If you cannot read this form, ask your worker for a translation:

Spanish: Si no puede leer y entender este formulario, por favor pídale a su trabajador una traducción.

Cambodian: បើសិនជាលោកអ្នកមិនចេះអានឬមិនយល់សេចក្តីប្រកាសនេះទេ សូមសាកសួររកសេចក្តីបកប្រែពីអ្នកកាន់សំណុំរឿងរបស់លោកអ្នក ។

Chinese: 假如你不會讀或不瞭解這份表格，請向你的工作人員要一份翻譯。

Russian: Если вы не можете прочесть или понять это извещение, пожалуйста, обратитесь к вашему работнику.

Vietnamese: Nếu quý vị không đọc và hiểu nội dung mẫu này, xin liên lạc nhân viên phụ trách hồ sơ của quý vị để có một bản dịch.